

# Easy Set Up

## 1. Powering on your Device

Turn the unit over and open the battery lid. Insert four double AA batteries. If installed correctly, the unit will turn on right away. If not, replace them with new alkaline batteries.

*NOTE: If the device turns off during programming, simply turn it over to wake device up.*



## 2. Open the Device

Place your index finger towards the top inner opening and with your thumb, press against the tab in a pinching motion until the lid releases, and pull up to open. If the lid does not release, ensure that the unit is not locked. Use the key to rotate the lock clockwise to unlock.



## 3. Select Time Preference

The unit comes in 24-hour format. To setup, change, or toggle between 12-hour or 24-hour format **hold buttons 2 and 3 simultaneously** until the format changes to the desired one. If you would like to change it back, repeat the process.



## 4. Set the Time

**Step 1:** Hold button 1 until hours blink (about 3 seconds and then release).

**Step 2:** Press button 2 to decrease the hour or button 3 to increase the hour.

**Step 3:** Press button 1 to move to the minutes while the hour is still blinking. Press button 2 to decrease the minutes or button 3 to increase the minutes.

**Step 4:** Hold button 1 to exit the setup.



## 5. Setting up Alarms

There are 6 alarms available labeled A1 to A6. **Step 1:** Press button 1 to enter setup (do not press and hold, just quickly tap) for the first alarm which is A1.

**Step 2:** Press button 2 to decrease the hour or button 3 to increase the hour.

**Step 3:** Press button 1 to move to the minutes while the hour is still blinking. Press button 2 to decrease the minutes or button 3 to increase the minutes.

**Button 1** cycles through each alarm (A1-A6). Keep pressing to reach the desired alarm. To set additional alarms (A2-A6), repeat **Steps 2 and 3** on the desired alarm.

*Note: To exit alarm setup, tap button 1 continuously until you see the current time displayed.*



## 6. Selecting Alarm Tone

The unit comes with three different alarms and a silent mode. To setup, change, or toggle between each of them, press and **hold buttons 1 and 3 simultaneously** for three seconds until the tone changes to the desired one. If you would like to change it to a different tone, repeat the process.

*Note: If no tone is heard, the unit is in silent mode. Press and hold buttons 1 and 3 to advance to the next alarm tone.*

